

# Stanwood Camano School District

TO : BOARD OF DIRECTORS  
FROM : GARY PLATT, EXECUTIVE DIRECTOR – BUSINESS SERVICES  
SUBJECT : BUS PURCHASE AUTHORIZATION  
DATE: : FEBRUARY 21, 2017  
TYPE : ACTION NEEDED

According to Board Policy 6210, purchases exceeding \$50,000 require school board approval. We are currently preparing to purchase four buses to replace those dropping off the state depreciation schedule at the end of this year. The State of Washington provides reimbursement for most of the purchase cost in the form of annual depreciation payments. Since the estimated total purchase cost of these buses exceeds the policy amount, school board approval is required. Below is a description of the buses and costs, including sales tax, being considered for purchase:

- 1 – 84-passenger, rear-engine diesel trip bus, estimated cost \$154,253
- 2 – 84-passenger, rear-engine diesel route bus, estimated cost \$278,945
- 1 – 18-passenger + 1 wheelchair, front-engine gas special needs bus,  
estimated cost \$65,291.99

Bluebird manufactures the 84-passenger buses. Starcraft manufactures the 18-passenger bus. The estimated total cost of all four buses is \$498,490.35. As of the December 2016, financial report the Transportation Vehicle Fund had an unencumbered cash balance of \$694,547.89. All “yellow” school buses are purchased with Transportation Vehicle Fund resources that can only be used for this purpose. The cost for school buses is been set through a statewide bidding process supervised by OSPI.

The estimated delivery date is six months from the order date. We would expect them to arrive and be paid for during this budget year. However, we will also make provisions in the FY 2017-18 Transportation Vehicle Fund budget just in case the actual delivery falls within that fiscal year.

#### Recommendation:

We recommend the board **move to approve the purchase of one 30-passenger school bus and three 84-passenger school buses for a total estimated cost of \$498,490.35.**